Literacy Department Meeting

October 10, 2013

Room 143

Time Keeper: Jen Powers

1. **T-Shirts (Judy) (5 minutes)**

**Go through RBS. Slogans are great as well. They will do a mockup of the shirt and send it back to show us.**

1. **Norms (Judy, Brett, Kristin) (10 minutes)**

* Read together
* What is working? What is not working?
  + - We need clarification before moving on
    - We need to read over each norm before starting meeting
    - Need to review before each meeting
    - We had a consensus to think about it and come back to it next time.

1. **SIP Goals Worksheet Work (Cheryl) (10 minutes)**

* This is not an action plan, but a means to develop a menu of good ideas.

Each PLC should discuss and respond suggested strategies to me with by next **Wednesday.**

* Expectation is for literacy to help content areas with professional development during staff meetings and other times (grade level meetings?)
  + - *Steve brought data from ISAT and MAP broken down by percentile, standard. Looking for breaking points and trends.*

*Goal:*

* + - *Clearly extended response was the biggest priority*
    - *Predictions: Focus on fiction and nonfiction*

*Mr. Dively:*

*Does every module need to cover all standards: No. It needs to have an anchor statement. Where is the driving force in each standard?*

* + - *Go over this with your PLC and submit ideas back to Cheryl by Wednesday so she can send it to Steve by Friday.*
    - *Also discuss with your PLC regarding retake policy*
    - *Brought in the idea “RACE” method and “SLAM”*
    - *Have a similar acronym for 1st-8th grade. Encourage the elementary to discuss this as well. Have a communication in place.*
    - *Steve: These are the goals BLT came up with. Come up with a MENU of ideas*
    - *Kayla made the ISAT scores to take back to PLC’s*

1. D41 School Retake Policy **(Cheryl)** **(5 minutes)**

* School is looking for consistency within each department.

\*\*\*Grade level PLC’s, please discuss and submit to Cheryl

* Retakes were 3x a year for content area.
* Should we include writing?
* If we had 5 standards for writing, how to you re grade that?
* Should writing be considered a retake? Common Assessment?

FYI: The October 15th Institute Day will be held at Churchill in the morning and back here at Hadley in the afternoon. More to follow…..